

Dear Applicants:

The Southwestern Region, a division of the National Sigma Beta Club Foundation, Inc., is proud to announce a working partnership with National Center for Safety Initiatives and the National Sigma Beta Club Foundation through which we will engage in a comprehensive background screening program for our members.

The National Sigma Beta Club Foundation has taken important steps to ensure the highest level of safety within our programs - for the Sigma Beta Club members and also for you, who make the Sigma Beta Club programs a success. One of these steps is the implementation of a standardized approach to background screening for our Sigma Beta Club Coordinators and Committee Members through the National Center for Safety Initiatives. This includes a comprehensive background screening using the Center's Check it Twice™ product and a simple "Red Light/Green Light" clearance report issued in accordance with the Recommended Guidelines® published by the National Council of Youth Sports. This is part of a national movement towards the standardization of safety programs for youth-serving organizations in this country.

The National Sigma Beta Club Foundation has worked with National Center for Safety Initiatives to ensure that this process is convenient, secure and confidential. Simply go to <http://www.ncsisafe.com> and click on "Background Check Self Registration" on the left side of the webpage. Complete three easy steps:

- Step 1: Enter Self Registration Number: 30142658
- Step 2: Enter Your Information as Requested
- Step 3: Provide Legal Authorization and Certification

"Red Light/Green Light" Results will be sent to the National Sigma Beta Club Foundation and any grievances relative to the approval or disapproval of your background screening will be considered in accordance with the Grievance Procedures of the National Sigma Beta Club Foundation. National Center for Safety Initiatives will contact you directly if there are any questions, problems or issues related to your specific information provided on the application or resulting from background screening.

It is important when entering your name, that you use your full legal name as written on your birth certificate or driver's license. Please also verify that your social security number was typed correctly. Using nicknames or failing to type a correct social security number may delay or invalidate your background check.

If you have any questions or problems submitting your information, please call the National Center for Safety Initiatives at (866) 833-7100 x109.