



PHI BETA SIGMA
FRATERNITY, INCORPORATED

Southwestern Region

April 4-5, 2025

Virtual Regional Leadership Conference

Greetings Brothers, Chapters, and Guests:

We are so excited and looking forward to seeing you during the 73rd Annual Southwestern Regional Virtual Leadership Conference, April 4-5, 2025. The Regional Board and Conference Planning Team are eagerly working to ensure that members and chapters will enjoy their virtual conference experience. I encourage all chapter advisors and chapter presidents to review the entire kit with your executive boards to assure that each member is aware of submission deadlines and registration timelines.

This year over 65 chapters from Arkansas, Kansas, Missouri, Nebraska, Oklahoma, and West Tennessee will convene to absorb the information and training provided at the virtual regional leadership conference to ensure a successful program year in their local chapters. We will have an opportunity to delve into how to best promote our programs through outreach, stakeholder engagement, and efficient utilization of our resources.

We will once again host a few of our most popular events: Regional Step Show and Billboard Jackson virtually.

In the Spirit of Brotherhood,

Brandon Hill

Bro. Brandon Hill
23rd Southwestern Regional Director
brandonhill1914@gmail.com



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CITATION FOR THE OMEGA CHAPTER

BROTHER STATE

DATE OF TRANSITION

DATE OF BIRTH PLACE OF BIRTH

DATE OF INITIATION INITIATING CHAPTER

CURRENT CHAPTER CARD NUMBER

CITATION SUBMITTED BY:

PLEASE UPLOAD THIS FORM TO:

pbssouthwestern.org

FORM MUST BE UPLOADED BY 3/19/25



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DELEGATE CERTIFICATION FORM

Chapter ⇒				State: ⇒	
Primary Delegate ⇒		Card # ⇒		Email ⇒	
Alternate Delegate ⇒		Card # ⇒		Email ⇒	
Chapter President ⇒		Card # ⇒		Email ⇒	
Chapter Treasurer ⇒		Card # ⇒		Email ⇒	

Note: Your delegate and your alternate must be financial to participate in the conference and vote on behalf of your chapter. Likewise, your chapter tax and insurance must be paid for your chapter to have any representation. **FAILURE IN ANY OF THESE REQUIREMENTS WILL RESULT IN THE REFUSAL TO SEAT YOUR DELEGATE AND/OR ALTERNATE ON THE CONFERENCE FLOOR.**

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DO NOT WRITE BELOW THIS LINE

	Financial	Non-Financial
Delegate ⇒		
Alternate ⇒		
Chapter Tax ⇒		
Date Received ⇒		
Confirmed ⇒		





April 4-5, 2025

Virtual Regional Leadership Conference

2025 Regional Conference Committees
Audit
Awards & Chapter Reports
Collegiate Affairs
Alumni Affairs
Credentials
Delegate Certification
Grievance
Resolutions & Citations

REGIONAL CONFERENCE STANDING COMMITTEES

AUDIT COMMITTEE- This committee shall be composed of members appointed by the Regional Director. Financial records, including expense vouchers, receipts, etc. shall be given to this Committee on the first day of the conference so as to allow the committee time to study same and report its findings to the conference.

AWARDS & CHAPTER REPORTS – This committee shall be responsible for reviewing the chapter reports submitted and to determine the regional outstanding chapters and individual awards selections submitted to the conference.

COLLEGIATE AFFAIRS COMMITTEE- This committee shall be chaired by the Second Vice Regional Director. It shall meet to discuss issues and concerns of the collegiate brothers. This committee shall make its report to the conference.

ALUMNI AFFAIRS COMMITTEE- This committee shall be chaired by the Alumni Affairs Director. It shall meet to discuss issues and concerns of the alumni brothers. This committee shall make its report to the conference.

CREDENTIALS – This committee shall be responsible for reviewing the credentials of every delegate to the Regional Conference and prepare a list of official delegates and chapters for presentation to the delegates in assembly.

DELEGATE CERTIFICATION –This committee shall be responsible for certifying the voting strength of the chapters prior to the first plenary session.





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GRIEVANCE COMMITTEE- This committee shall review all grievances referred to the Regional conference by either chapters or members for disposition. It shall review all requests for suspension or expulsion of members and for disciplinary action against chapter and/or members, and report its findings and recommendations to the Regional Conference for consideration and approval.

RESOLUTIONS COMMITTEE- This committee shall review all resolutions for consideration by the conference and may on its own motion draw up resolutions for such consideration. Such resolution may deal with any matter other than the internal affairs of the Region. Approved resolutions should be noted for implementation at the time of approval. The Resolutions committee shall make its report on the first full day of the conference.



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MILESTONE INFORMATION FORM

Any brother who celebrates the anniversary of 5, 10, 15, 20 and up in increments of **FIVE** years of service in the Fraternity should complete and submit this form.

Chapter ⇒		Initiation Date ⇒	
School Name ⇒		State ⇒	
Brother's Name ↓	Present Occupation ↓	Card # ↓	Email Address ↓
Mailing Address ⇒			
	City ↑	State ↑	Zip Code ↑ Phone # ↑
Brother's Name ↓	Present Occupation ↓	Card # ↓	Email Address ↓
Mailing Address ⇒			
	City ↑	State ↑	Zip Code ↑ Phone # ↑
Brother's Name ↓	Present Occupation ↓	Card # ↓	Email Address ↓
Mailing Address ⇒			
	City ↑	State ↑	Zip Code ↑ Phone # ↑
Brother's Name ↓	Present Occupation ↓	Card # ↓	Email Address ↓
Mailing Address ⇒			
	City ↑	State ↑	Zip Code ↑ Phone # ↑

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RESOLUTIONS FORM
(Attach Additional Sheets if necessary)

WHEREAS,

AND WHEREAS,

AND WHEREAS,

AND WHEREAS,

THEREFORE BE IT RESOLVED,

CHAPTER	DATE
CHAPTER PRESIDENT or INITIATING BROTHER	FRAT. CARD NO.

FORM MUST BE UPLOADED BY: March 19, 2025





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**PHI BETA SIGMA FRATERNITY, INC.
Southwestern Virtual Regional Leadership Conference
April 4-5, 2025**

Regional Conference Form Checklist and Due Dates

CONFERENCE REGISTRATION CUT-OFF DATES

Early Bird Registration February 28, 2025
Regular Registration March 31, 2025

CONFERENCE GIFT CUT-OFF *March 9, 2025*

FORM SUBMISSION DUE DATES

<u>FORM/EVENT</u>	<u>DUE DATE</u>	<u>RETURN TO</u>
<input type="checkbox"/> Step Show Competition Form	March 9, 2025	<i>uploaded at pbssouthwestern.org</i>
<input type="checkbox"/> Committee Appointments Form	March 19, 2025	<i>uploaded at pbssouthwestern.org</i>
<input type="checkbox"/> Graduating Senior Recognition	March 19, 2025	<i>uploaded at pbssouthwestern.org</i>
<input type="checkbox"/> Milestone Form	March 19, 2025	<i>uploaded at pbssouthwestern.org</i>
<input type="checkbox"/> Omega Citation Form	March 19, 2025	<i>uploaded at pbssouthwestern.org</i>
<input type="checkbox"/> Primary Delegate Form	March 19, 2025	<i>uploaded at pbssouthwestern.org</i>
<input type="checkbox"/> Resolutions	March 19, 2025	<i>uploaded at pbssouthwestern.org</i>



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